Hazard and near miss report form

FORM TEMPLATE

Check this template against your local regulations and your own policies before you use it.

Name _____ Role _____ Date _____

* Required

Site *

_____

Date *

_____

Time *

_____

Is this a hazard or a near miss? *

○ Hazard ○ Near miss

What happened or what you saw *

_____

_____

_____

Risk *

○ Low ○ Medium ○ High

What was done straight away *

_____

_____

_____

Photo

Attach: Photo (JPEG or PNG)

Can work continue safely? *

☐ Yes ☐ No

For the reviewer

Reviewed by _____ Decision _____ Date _____ Notes _____