# Training title

Who this training is for, and your organisation’s name

# Agenda

01 Section 1

02 Section 2

03 Section 3

04 Section 4

# Learning objectives

First thing learners will be able to do

Second thing learners will be able to do

Third thing learners will be able to do

Fourth thing learners will be able to do

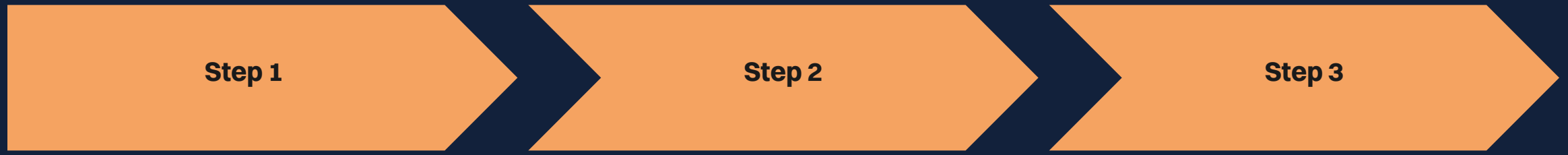
# Section 1 title

One sentence on what this section covers and why it matters.

# Key points

- A key point, in one short sentence
- A second key point
- A third key point

# Process steps




What to do in this step

What to do in this step

What to do in this step

# Knowledge check 1

Write a question about this section

A. A wrong but believable answer

B. The correct answer

C. Another wrong answer

# Section 2 title

One sentence on what this section covers and why it matters.

# Three things to check

### First item

A short description

### Second item

A short description

### Third item

A short description

# Rules and limits

- A rule learners must follow
- A limit, and who can approve above it
- An exception, and what to do about it

# Knowledge check 2

Write a question about this section

A. A wrong but believable answer

B. The correct answer

C. Another wrong answer

# Section 3 title

One sentence on what this section covers and why it matters.

# How to do it

**Step 1**

What to do in this step

**Step 2**

What to do in this step

**Step 3**

What to do in this step

# Checklist

- [ ] First thing to check off
- [ ] Second thing to check off
- [ ] Third thing to check off

# Knowledge check 3

Write a question about this section

A. A wrong but believable answer

B. The correct answer

C. Another wrong answer

# Section 4 title

One sentence on what this section covers and why it matters.

# Responsibilities

- Who does what, and when
- What gets signed or recorded
- What happens if it is missed

# Important



The one rule learners must never break, or when to stop and ask for help.

# Knowledge check 4

Write a question about this section

A. A wrong answer

B. The correct answer

C. Another wrong answer

D. A fourth option

# Summary

1. What section 1 covered
2. What section 2 covered
3. What section 3 covered
4. What section 4 covered

# Thank you

Questions? Contact your trainer or manager.