Salon tool cleaning and disinfection procedure

SOP TEMPLATE

Check this template against your local regulations and your own policies before you use it.

SOP no.		Version		Effective date	
Owner		Approver		Review date	

Purpose

To stop infections spreading between clients on salon tools.

Scope

Every reusable tool that touches a client's hair, skin or nails, after every client.

Responsibilities

Role	Responsibility
Stylists and therapists	Clean and disinfect their tools after every client.
Salon manager	Supplies the right products, changes the solution and checks tools are clean.

What you need

- A registered disinfectant suitable for salon tools
- A covered soaking container and brushes for cleaning
- Clean, covered storage

Procedure

1. **Clean first**

   Remove hair and debris, then wash tools with detergent and warm water. Disinfectant doesn't work through dirt.

2. **Mix the disinfectant correctly**

   Mix it as the label says and change it as often as the label says, or sooner if it is dirty.

3. **Soak for the full contact time**

   Submerge tools fully for the time on the label.

   > **Caution:** Wear gloves, and never mix disinfectants or add other chemicals.

4. **Treat electrical tools**

   Brush clipper blades clean, then spray or wipe with a disinfectant made for them.

5. **Rinse, dry and store**

   Rinse if the label says, dry fully and store in a clean, covered container.

6. **Throw away single-use items**

   Files, buffers, wax sticks and razors that can't be disinfected are used once and thrown away.

Records

- The solution change log.

Related documents

- Salon hygiene checklist

Revision history

Version	Date	What changed	Approved by