Data breach register

REGISTER TEMPLATE

Check this template against your local regulations and your own policies before you use it.

Business _____ Kept by _____ Last reviewed _____

- One row per data breach. Handled by: the person responsible for it.
- Status: Reported, Contained, Assessing or Closed.
- Risk of harm: Low, Medium or High.
- In Wikidoc, whoever is in Handled by is reminded on their Home page before Action due (7 days ahead).

Breach summary	Date found	Data and people affected	Risk of harm	Contained on	Must be reported to a regulator	Notified (who and when)	Handled by	Status